

INTERN BUSINESS DEVELOPMENT

ROTTERDAM

Refnr: GN407124

Company information:

Skillz Recruitment is an international Fashion and Retail recruitment agency located in the heart of Rotterdam. We are the sole fashion recruitment agency in Rotterdam. We are a young, dynamic and fashionable recruitment agency that offers a high class quality service with a personal approach and fair and honest conduct to all our clients. We recruit for fashion and retail professionals in middle and top management roles worldwide. Our vision is to become a successful company that is global leader in the recruitment of fashion and retail professionals. For the growth of our company we are looking for an **Intern** to expand our division Living & Lifestyle.

Job description:

As an Intern for the Living & Lifestyle division, you are responsible for the development of your division. You make sure that your division is successful in achieving the target goals. You achieve this by: Building up a client base of international Living & Lifestyle organisations with a subsidiary or presence in Europe with an recruitment need; Building up a client base of international Living & Lifestyle professionals across the globe; Using sales, business development and marketing techniques in order to attract business from client companies; Building relationships with clients; Developing a good understanding of what client companies do and their work culture; Advertising vacancies appropriately by drafting and placing adverts using a wide range of media (e.g. websites); headhunting - identifying and approaching suitable candidates; Receiving and reviewing applications, managing interviews and short-listing candidates; Checking references and suitability of applicants before referral to employers for interview; Arranging interviews for the right candidates with the clients; Preparing résumés and correspondence to forward to clients in respect of suitable applicants; Informing candidates about the results of their interviews and preparing letters of appointment; Negotiating pay and salary rates and finalising arrangements between client and candidates; Offering advice to both clients and candidates on pay rates, training and career progression; Reviewing recruitment policies to ensure effectiveness of selection techniques and recruitment programmes.

Requirements:

The ideal candidate Skillz Recruitment is looking for has a passion for the fashion industry and its related industries. You are currently studying for your Bachelor or Master degree. You have excellent communication and interpersonal skills. You are creative in acquiring new business and have good marketing skills. You are able to think quickly on your feet, able to sell and the ability to talk to people and get them to open up. Most importantly you have a desire to win. You are also able to quickly get back on your feet after a setback. You master the English language perfectly in word and writing and master one other European language, preferably (Dutch, German, French, Italian or Spanish). You are available for at least six months.

Reports to:
Recruitment Manager

Salary:
Negotiable

Job type:
Internship

Benefits:
We are offering a challenging internship within a young and dynamic company where you will be part of the company. You have high responsibilities and will learn the whole process of HR and building up a business. We have an excellent bonus package and offer you a permanent role after successful completion of your internship.